

# MEMBERSHIP AND PROGRAM CHECKLISTS



## MEMBERSHIP CHECKLIST FOR OUTSTANDING LOCAL UNIT

Name of Membership Chairperson/Vice President: \_\_\_\_\_

Email: \_\_\_\_\_

Local Unit Name: \_\_\_\_\_ LU #: \_\_\_\_\_

Achieved target membership (calculation below) **OR**  Yes  No (For Georgia PTA Use ONLY)  
 Two percent (2%) increase achieved over last year  Yes  No 40

### Calculation of Target Membership

- 1) Student enrollment at the end of the first full week of school \_\_\_\_\_
- 2) Number of certified teachers at the end of the first full week of school \_\_\_\_\_
- 3) Total lines 1 and 2 \_\_\_\_\_
- 4) Number of PTA Memberships submitted to state office \_\_\_\_\_

**Best Membership Idea** \_\_\_\_\_ 10

**Which of the following were used in your membership development (five points each):** 50

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| <input type="checkbox"/> Membership Theme: _____<br><input type="checkbox"/> Earned Georgia PTA Membership Award<br><input type="checkbox"/> National/Georgia PTA Member Benefits and Discounts<br><input type="checkbox"/> Attended State/District/Council Membership workshops/trainings<br><input type="checkbox"/> National PTA Membership Quick Reference Guide, Georgia PTA Leadership Resource<br><input type="checkbox"/> Conducted January membership campaign to capture students transferring into school<br><input type="checkbox"/> National PTA Standards for Family-School Partnerships | <input type="checkbox"/> Membership forms in the front office<br><input type="checkbox"/> Special Campaigns for Teachers, Community Partners, Male Involvement, etc. (list below) _____<br><input type="checkbox"/> Frequent Communications Focusing on the Value, Vision, Mission and Purposes of PTA |
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<b>GRAND TOTAL – to be assessed by Georgia PTA</b>	<b>Possible Points</b>	<b>100</b>	
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## PROGRAMS CHECKLIST FOR OUTSTANDING LOCAL UNIT

Narrative: Please describe your PTA(s) programs (not to exceed the eight pages allowed for the entire report).			
Clearly define your unit's goals and describe your unit's most significant work in the following two areas during the school year:			
<ul style="list-style-type: none"> <li>Increasing family engagement</li> <li>Increasing student achievement</li> </ul>	25		
	25		
Describe any data used to identify the needs of your school community (surveys, review of School Improvement Plan and/or CCRPI with administration, graduation rates, etc.)		10	
Discuss how your unit incorporated the National Standards for Family-School Partnerships into its programs.		20	
Describe how your unit recruits volunteers (including non-traditional volunteers), assigns duties, trains them, and recognizes their work.		20	
<b>GRAND TOTAL – to be assessed by Georgia PTA</b>	<b>Possible Points</b>	<b>100</b>	